

MEMORANDUM
PLACER COUNTY HEALTH AND HUMAN SERVICES
Environmental Health

TO: Honorable Board of Supervisors

FROM: Richard J. Burton, M.D., M.P.H.
Placer County Health Officer and Director of Health & Human Services

DATE: July 11, 2006

SUBJECT: Closure of Eight Environmental Health Septic County Service Areas (CSAs)

ACTION REQUESTED:

Approve the attached Resolution and Budget Revisions granting the official closures of eight inactive septic County Service Areas (CSAs) previously maintained by Environmental Health and the release of \$29,482.39 in unspent reserves, other revenue, interest earnings, and unrestricted assets payable to Placer County Environmental Health for prior administration and maintenance of these septic CSAs.

BACKGROUND:

On April 15, 1997, Resolution #97-83 was issued reducing the CSA per-parcel annual rate from \$180 to \$15 for eight septic County Service Areas for services previously maintained by Environmental Health, and granting the refund of excess funds collected for each CSA to the respective individual homeowners. The individual homeowners of record were properly notified in April 1997 that any unused assessment fees paid by them for these CSAs would be refunded to them.

After intense research, analysis, and a public notification process that involved CEO, County Counsel, Assessor, Tax Collector, and Environmental Health staff, the applicable refunds for the individual homeowners, as well as fees payable to Environmental Health for administration and maintenance of these CSAs, were identified and approved for release by the Board on March 10, 1998. Refunds totaling \$43,105 were issued to the individual homeowners in March 1998.

The remaining CSA funds payable to Environmental Health for administration and maintenance of these CSAs, as calculated during the refund analysis process (plus interest earnings accumulated since March 1998), were never properly transferred to Placer County Environmental Health and the CSA funds were never formally closed. These funds currently total \$29,482.39. Details of the various CSAs and their fund balances are included at Attachment A, including the following CSAs: Dobbas Ranch, Shadow Rock, Dream Ranch, Sierra Dawn Apts., Eagle Crest Entr., Crother Hills Entr., and Squirrel Creek Entr.

FISCAL IMPACT:

The transfer of these funds from the various CSA funds will reduce Environmental Health's General Fund costs by \$29,482.39.

**ATTACHMENT A -- DETAILS ON THE EIGHT ENVIRONMENTAL HEALTH
SEPTIC CSAs REQUESTING CLOSURE**

	HHS SEPTIC CSA Name	Fund\SubFund\CSA\Zone	Fund Balance
	Inactive CSAs		
1	Dobbas Ranch *	501\066\CSA 28\Z66	44.75
2	Shadow Rock *	501\074\CSA 28\Z74	930.55
3	Dream Ranch *	501\084\CSA 28\Z84	1,642.02
4	Sierra Dawn Apts	501\070\CSA 28\Z70	301.99
5	Eagle Crest Entr	502\030\CSA 28\Z30	11,811.49
6	Nature Wood Entr	502\044\CSA 28\Z44	7,051.67
7	Crother Hills Entr	502\057\CSA 28\Z57	5,695.03
8	Squirrel Creek Entr	502\064\CSA 28\Z64	2,004.89
	Total Inactive CSAs:		29,482.39

*Note: These three CSAs (#'s 1 to 3) also have other CSA functions in them related to roads, fire, landscaping, drainage, and water. Thus, these three CSAs will remain active under those functions. These other functions are maintained by Facility Services and DPW not Environmental Health. The amounts listed in the Fund Balance column for these three CSAs relate only to the Septic functions of these CSAs. The other five CSAs (#'s 4 to 8) can be formally closed completely as no other CSA function is involved in these CSAs.

**Before the Board of Supervisors
County of Placer, State of California**

In the matter of:

Resolution No: _____

The official closures of eight inactive Septic County Service Areas (CSA) previously maintained by Environmental Health and the release of \$29,482.39 in unspent reserves, other revenue, interest earnings, and unrestricted assets payable to Placer County Environmental Health for prior administration and maintenance of these septic CSAs.

Ord. No.: _____

First Reading: _____

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held **July 11, 2006** by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Chairman, Board of Supervisors

Attest: _____
Clerk of said Board

WHEREAS, on April 15, 1997, Resolution #97-83 was issued reducing the CSA per-parcel annual rate from \$180 to \$15 for eight Septic County Service Areas for services previously maintained by Environmental Health, and granting the refund of excess funds collected for each CSA to the respective individual homeowners.

WHEREAS, the individual homeowners of record were properly notified in April 1997, that any unused assessment fees paid by them for these CSA would be refunded to them.

WHEREAS, after intense research, analysis, and a public notification process that involved CEO, County Counsel, Assessor, Tax Collector, and Environmental Health staff the applicable refunds for the individual homeowners, as well as fees payable to Environmental Health for administration and maintenance of these CSA's, were identified and approved for release by the Board on March 10, 1998.

WHEREAS, refunds totaling \$43,105 were issued to the individual homeowners in March 1998.

WHEREAS, the remaining CSA funds payable to Environmental Health for administration and maintenance of these CSAs, as calculated during the refund analysis process (plus interest earnings accumulated since March 1998), were never properly transferred to Placer County Environmental and the CSA funds were never formally closed. These funds currently total \$29,482.39 as detailed in Attachment A.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Placer County hereby grants the official closure of these eight Septic CSAs and the release of \$29,482.39 in unspent reserves, other revenue, interest earnings, and unrestricted assets to Placer County Environmental Health.

